

Assessment

Section 1: Consent Statement(s)

The Think Family programme wishes to support you and your family by providing the best possible services of support. In order to do this, your information will be shared confidentially with our named partners so that a comprehensive picture can be built through a multi-agency system. Our partner agencies include WSCC, Early Years, Education, Health, Housing, Leisure, Police, Probation, Social Care, Youth Services, Worth Services and the Department for Communities & Local Government. By signing into this programme you are agreeing to the sharing of your information with these agencies involved and any other professional services that are highlighted as being able to assist you. All information will be stored securely and dealt with in a confidential and professional manner. Your information will not be disclosed outside of this program unless there any concerns about the safety or the wellbeing of a child, young person or an adult.

We are committed to working together with other service providers and professionals so that services provided to you best serve your needs.

Consent statement for information storage

Consent Date	
Consent Granted By	
I agree to the sharing of information between organisations/services working with my family in connection to this assessment. I have read and understood the Privacy Notice.	Yes/No
I have read the assessment and agree with the information recorded. Add comments below if required.	Yes/No

Comments

Family Signature

Name	Signature	Date

Section 2: Family

Details of current family and home situation

Please provide in the box below, through illustration and/or narrative, details of the family structure including parents/carers, child or other significant adults who live or do not live in the family home.

Details of practitioner undertaking assessment

Email:

Tel:

Child/Young Person 1 -

First name		Surname			
Known as		Previous Surname			
Title		DoB		Gender	
Contact Number		Type		Preferred	Yes/No
Email					
Comments					
Address				Primary?	Yes/No
Comments				Type	

Unique Pupil No.	
CED (Central Education Database) Number	
CCM (Children's Centre Manager) Number	
Mosaic Number	
NHS no.	
National Insurance	
Other	
Ethnicity	
Religion	
School	
Immigration Status	
First Language	
Condition/Disability	
GP Surgery	
Additional Info	
Special Requirements	

Child/Young Person 2 -

First name		Surname	
Known as		Previous Surname	
Title		DoB	Gender
Contact Number		Type	Preferred Yes/No
Email			
Comments			
Address		Primary?	Yes/No
Comments		Type	
Unique Pupil No.			
CED (Central Education Database) Number			
CCM (Children's Centre Manager) Number			
Mosaic Number			
NHS no.			
National Insurance			
Other			
Ethnicity			
Religion			
School			
Immigration Status			
First Language			
Condition/Disability			
GP Surgery			
Additional Info			
Special Requirements			

Adult 1 -

First name		Surname	
Known as		Previous Surname	
Title		DoB	Gender
Contact Number		Type	Preferred
Email			
Comments			
Address		Primary?	
Comments		Type	

Mosaic Number	
NHS no.	
National Insurance	
Other	
Ethnicity	
Religion	
Immigration Status	
First Language	
Condition/Disability	
GP Surgery	
Employment Status	
Additional Info	
Special Requirements	

Adult 2 -

First name		Surname			
Known as		Previous Surname			
Title		DoB		Gender	
Contact Number		Type		Preferred	
Email					
Comments					
Address				Primary?	
Comments				Type	

Mosaic Number	
NHS no.	
National Insurance	
Other	
Ethnicity	
Religion	
Immigration Status	
First Language	
Condition/Disability	
GP Surgery	
Employment Status	
Additional Info	
Special Requirements	

Section 3: TAF Members

This page lists all of the people who are or have been involved with supporting family members within this case.

Family Members

	Child/Adult
	Child/Adult
	Child/Adult
	Child/Adult

Practitioners

Name	Role	Start Date	End Date

Section 4: Identification of Needs

This section should be used to identify the current needs/worries of the family. These may change during the life of the case.

Indicator 1 – Crime and Anti-social Behaviour

This family includes ...

	Children who have had a previous offence (including out of court sanctions) in the last 12 months.
	Adults with ASB intervention.
	Children with ASB intervention.
	Family members in prison with 12 months or less left on their sentence with parenting responsibilities.
	Adults already subject to licence conditions that have parenting responsibilities.
	Adult offenders who have parenting responsibilities.
	Family members where there is a professional concern of further offending.

Indicator 2 – Education

This family includes ...

	Children who have 15% or more absence for 3 consecutive terms.
	Children who have 3 or more fixed term exclusions.
	Children who have been permanently excluded.
	Children who have alternative provision for behavioural problems.
	Children neither registered with a school nor being home educated.
	Children that education professionals are concerned are not receiving a full time education.
	Children under 5 that are at risk of not being ready to transition into full-time education.

Indicator 3 – Children who need help

This family includes ...

	Children identified and/or assessed as needing Early Help.
	Children with a Child In Need or Child Protection Plan.
	Children Looked After.
	Children referred by professionals with equivalent concern.
	Children at risk of cusp of care.
	Young Carers (children with caring responsibilities).
	Children with an Education Health & Care Plan.
	Children (including unborn) impacted by poor attachment and trauma.
	Children where there is a professional worry of Child Sexual Exploitation.
	Children who have an emerging pattern of going missing from home.
	Children where there is a professional worry of Developmental Delay.
	Children where there is a professional worry of Emotional Neglect (persistent ill treatment of the child).
	Children where there is a professional worry of Depressed/Passive Neglect (parents or carers are unmotivated or do not understand the child's needs).

	Children where there is a professional worry of Disorganised Neglect (this ranges from inconsistent parenting to chaotic parenting).
	Children where there is a professional worry of Severe Deprivation Neglect (this can range from a child being left to cry; the children and their home can be dirty and smelly; children can be completely deprived of love, stimulation, emotional warmth, or completely ignored, or children can be left unattended or let out inappropriately by themselves).

Indicator 4 – Work & Benefits

This family includes ...

	Recipients of out-of-work benefits (pre Universal Credit).
	Recipients of Universal Credit - subject to a work related condition.
	Family members with low educational attainment (risk of becoming NEET).
	Family members who have left school and are NEET.
	Family members at risk of homelessness.
	Family Members at risk of financial exclusion. This includes families that have one or more of the following: Council Tax Arrears, Rent Arrears, Utility Debts, No Savings, High Cost Credit (Provident, Payday or Guarantor Loans), Poverty premium (Brighthouse goods, Utility Card Meters) Unmanageable debt etc.
	Family members have No Recourse to Public Funds (NRPF).

Indicator 5 – Domestic Abuse

This family includes ...

	Family members with a history, are experiencing, or are at risk of Domestic Abuse.
	Family members with a history of perpetrating Domestic Abuse.
	Family members with a history of Domestic Abuse police call outs.

Indicator 6 – Health & Wellbeing

This family includes ...

	Family members with mental health problems.
	Children with mental health or emotional wellbeing difficulties.
	Adults with drug issues with parenting responsibilities.
	Children with drug issues.
	Adults with alcohol issues with parenting responsibilities.
	Children with alcohol issues.
	New mothers referred from professionals with concerns about mental or physical health.
	Children with a significant health problem.
	Adults with a significant health problem or a physical disability.
	Teenage parents / vulnerable parents of newborn babies.

Section 5: Signs of Safety Conversation

Assessment Information

Meeting Date	
Lead Worker	

What's going well?

What are we worried about? - Enter any current worries. Who is worried? Why are they worried?

Complicating Factors - Enter any complicating factors. Are there things that make the problem harder to deal with, or may cause a problem or risk in the future, e.g. behaviours, relationships, culture, health?

Danger Statement - What will be the impact of the above information if nothing changes?

Desired outcomes - Enter the desired outcomes. What will things look like when they are better?

What will everyone be doing if things were working better for the child?

Actions

These are immediate next steps to support the family and in preparation for the first Team Around the Family (TAF) meeting.

Family Member(s)	Outcome	Action	Who	When

Services / practitioners to be invited to the TAF

Working Safely

Case Member Name	Concern	Start Date	End Date

Section 6: Distance Travelled

Distance Travelled

	1	4	7	10	Not An Issue ✓
Education - 'Be able to learn and be ready for school and work....'					
1. Are there any worries about parents / carers engagement in their child's education?					
2. Are there any worries about children's engagement in learning?					
3. Are there any worries about children's school attendance?					
4. Are there any worries about the children's behaviour in school?					
5. Are there any worries about bullying (children & young people)?					
Family Life - 'Families receive the support they need early....'					
6. Are there any worries, or resulting trauma, relating to attachment difficulties for children & adults?					
7. Are there any worries about caring responsibilities impacting negatively on children within the family?					
8. Are there any worries about boundary setting and discipline?					
9. Are there any worries about family engagement with other professionals or services?					
10. Are there any worries about the availability of family support networks?					
11. Are there any worries about the supervision of children within the family?					
12. Are there any worries about the provision of a stimulating environment for children within the family e.g. age appropriate toys/activities?					
13. Are there any worries about personal hygiene or basic care needs?					
14. Are there any worries that the housing/environment impacts the child's wellbeing?					
Health and Wellbeing - 'Have improved mental and physical health....'					
15. Are there any worries about any children with a conduct disorder in the family?					
16. Are there any worries about engagement with health professionals?					
17. Are there any worries about drugs, substance or alcohol misuse by any of the child/ren in the family?					
18. Are there any worries about drugs, substance or alcohol misuse by any adult in the family?					
19. Are there any mental health and wellbeing worries affecting any child/ren in the family?					
20. Are there any mental health and wellbeing worries affecting any adult in the family?					

21. Are there any worries about chronic health condition/disability?					
22. Are there any worries about children meeting speech, language and communication milestones?					
23. Are there any worries about children meeting physical child development milestones?					
24. Are there any worries about a new mother in respect of their mental or physical health?					
Community Life - 'Be part of and contribute to the local community...'					
25. Are there any worries about child/ren engagement in positive activities outside the home?					
26. Are there any worries about children's relationships with peers?					
27. Are there any worries about offending by any family member?					
28. Are there any worries about anti-social behaviour (ASB) by any family member?					
29. Are there any worries about family/individual participating in racial or other discriminatory harassment/intimidation?					
30. Are there any worries about being subject to other intimidation/harassment?					
Domestic Violence or Abuse - 'Be safe and secure....'					
31. Are there any worries about family violence or abusive behaviour (this could be between any members of the family)?					
32. Are there any worries about personal safety for one or more of the family members?					
Social & Financial Independence - 'Have the skills to increase their independence and fulfil their ambitions....'					
33. Are there any worries about employment/worklessness within the family?					
34. Are there any worries about family debt (including unpaid council tax and/or utility debts)?					
35. Are there any worries about financial exclusion, e.g. unpaid Council Tax, Rent Arrears and/or Utility debts?					
36. Are there any worries about housing and/or rent arrears?					
37. Are there any worries about a young person who is not in employment, education or training?					

How are we using your information?



If your family is assessed as eligible to receive support from West Sussex Think Family Programme we will share your personal information (including your name and date of birth) with the Department for Communities & Local Government for research purposes.



How will it affect me?

It will not affect your benefits, services or treatments that you get.

Your information will be anonymous and handled with care in accordance with the law.



Why is my information being shared?

We are sharing your information to help improve the services your family and other families receive in the future.

Standalone Wider Assessment

Wider Assessment Part 1

Family & Community Life and Relationships

How do family members get on with one another?

What support is offered from extended family, friends and neighbours?

How do individual family member's needs affect other family members?

Family Health

Family Home: Describe housing situation (is it adequate for the family's need, any concerns over overcrowding, hygiene, safety, risk of homelessness)

Family neighbourhood: Describe positive support and strengths from the community as well as any anti- social issues, racial hatred, gangs, other complicating factors.

Local services: What do the family use that helps them or is hard to access?

Significant events that have impacted on family life.

Wider Assessment Part 2

Family Member Profiles

For Child:

Provide a pen picture of this child or young person. What are their particular strengths and needs? (Consider their education, emotional wellbeing, personal development, basic care and affection, family relationship, social skills and peer relationships etc.) How is the child impacted by their family situation? Ensure the voice of the child is present in their own profile.

For Adult:

Provide a Pen Picture of the strengths and needs of the adult/ parent/ carer. Think about disability, employment, mental and physical health, substance misuse, DV and other factors that are considered important in their life and relationships.

How is the adult impacted by wider family and environmental factors?

Consider the parent's strengths and needs in their ability to meet their children's needs and achieve change.

Ensure the voice of the parent is evident in their assessment.

Case Analysis

From the information you have gathered describe the main strengths and worries about the children's wellbeing and how the family functions.

What are the key complicating factors that impact the journey towards positive change?

Please highlight any concerns about danger/ harm. How do family members get on with one another?